



CODE OF CONDUCT

All Members and Guests of Winchcombe Cricket Club will:

- Respect the rights, dignity and worth of every person within the context of cricket.
- Treat everyone equally and not discriminate on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, religious belief, class or social background, sexual preference or political belief.
- Not condone, or allow to go unchallenged, any form of discrimination if witnessed.
- Display high standards of behaviour and promote the positive aspects of cricket e.g. fair play.
- Encourage all participants to learn the Laws and rules and play within them, respecting the decisions of match officials.
- Actively discourage unfair play, rule violations and arguing with match officials and recognise good performance not just match results.
- Place the well-being and safety of Young People above the development of performance.
- Ensure that activities are appropriate for the age, maturity, and ability of the individual.
- Respect Young People's opinions when making decisions about their participation in cricket.
- Not provide Young People with alcohol when they are under the care of the Club.
- Follow ECB guidelines set out in the "Safe Hands – Cricket's Policy for Safeguarding Children' and any other relevant guidelines issued.
- Report any concerns in relation to a Young Person, following reporting procedures laid down by the ECB.

In addition to the above, all Club Officers and Appointed Volunteers will:

- Hold relevant qualifications and be covered by appropriate insurance.
- Always work in an open environment (i.e. avoid private or unobserved situations and encourage an open environment).
- Inform Players and Parents of the requirements of cricket.
- Know and understand the ECB's 'Safe Hands – Cricket's Policy for Safeguarding Children'.

** Members and Guests include all members and officers of Winchcombe Cricket Club and all guests of those members and officers as well as all individuals who watch/attend/participate/officiate in matches, training and events hosted by the Club in whatever capacity, including parents/guardians. Members and players are expected to adhere to the Club Code of Conduct when playing away and to remember that they represent Winchcombe Cricket Club.

JUNIOR CODE OF CONDUCT

As a member of Winchcombe Cricket Club you are expected to abide by the following junior code of conduct:

- Play within the rules and respect officials and their decisions.
- Respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members must keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
- Wear suitable kit – club cricket kit if available or jogging bottoms and trainers – for training and match sessions, as agreed with the coach/team manager.
- Pay any fees for membership, training sessions, matches or events promptly.
- Junior members are not allowed to smoke on club premises or whilst representing the club at competitions.
- Junior members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.
- Refrain from unruly behavior and do not swear or be abusive to others.
- Don't drop litter at our ground or anyone else's ground.
- Always warm up before training sessions and matches.
- Help the coaches with the equipment before and after training sessions, matches or events.
- Always positively encourage team mates.
- Be punctual for training sessions, matches or events.
- Always listen to coaches, team managers and umpires.
- Respect other clubs officials, players and supporters.
- Regularly attend training sessions.



PARENTAL/GUARDIAN CODE OF CONDUCT

Parents/guardians of juniors taking part in cricket matches and training are expected to

- Ensure that they and their child/children adhere to the Junior Code of Conduct and Club Rules
- Abide by the Fair Codes as set out below.

As a parent/guardian I will

- Remember that my child plays sport for his or her enjoyment, not mine.
- Encourage my child to play by the rules and to resolve conflicts without resorting to hostility.
- Offer praise for competing fairly and trying hard.
- Never ridicule or yell at my child for making a mistake or losing competitions.
- Applaud good plays/performances by both my child's team and their opponents.
- Never question the umpire's judgment or honesty.
- Support all efforts to remove verbal and physical abuse from children's sporting events.
- Respect and show appreciation for the volunteer coaches who give their time to provide sport activities for my child.
- Assist the coaches at home matches by being welcoming to the opposition.
- Notify the coach of an anticipated absence well in advance, whenever possible
- Ensure my child is at the field ready for no less than 10 minutes before the start time.
- Ensure my child has proper footwear, sun protection and sportswear, not necessarily cricket clothing, for practices.
- Ensure my child wears appropriate clothing for training/matches.*
- Encourage my child to thank coaches and umpires after the match and to shake hands with the opposition.

As a parent/guardian I will not

- Force my child to participate in cricket.
- Coach from the boundary
- Criticise other players of either side, nor their parents or officials

If parents/guardians or players cannot follow these guidelines, the coach or the Club may take any one or all of the following steps:

- Warn the parent/guardian/player about their behaviour; have them re-read the Code of Conduct/Club Rules
- Ask the parent/guardian to no longer attend games and practices.
- Reduce the playing time of the player; and/or remove the child from the team.

* Should your child not have cricket clothing other white clothing may be worn for matches. Please speak to coaches if you have concerns about protective equipment.



CLUB RULES AND SAFETY POLICY

- All players are reminded that **wickets should be respected at all times**, including practice evenings. Please consult the groundsman, captains or any other member of the committee if you are unsure which wicket may be used.
- Any Club Member is permitted to use the **nets for practice** at any reasonable time of the day on the condition that the ground is left in good condition and that the gates are closed. The Club does not accept responsibility for those using the nets/ground whilst unsupervised.
- **Helmets are to be worn in the nets by ALL players** when batting, whether junior or senior. Senior players are expected to set an example in this regard.
- The landlord requests that the **verges are not used for parking**. There is limited parking at the ground but the field at the bottom may be used. Cars are parked at owners' risk.
- **Young children** not taking part in practice sessions should be kept off the playing field at all times.
- **Well behaved dogs** may be brought to the ground as long as they are kept under control and on a lead at all times. It is the responsibility of the owner to ensure they clean up after their dog. **Please do not allow dogs into the Pavilion when food is being served.**
- Please **return all glasses to the bar** after use, and do not leave them on the field where they represent a considerable risk to players and children alike.
- **Smoking** is forbidden in the Pavilion at all times. Cigarette ends must be deposited in the bin provided at the front of the Pavilion and NOT thrown on the ground.
- The Committee reserves the right to refuse admittance to the ground to those whose **behaviour** is deemed unacceptable.

Club Changing Policy

For players under the age of 18 playing in adult teams the following policy applies:

- Young players uncomfortable with changing or showering with adults are under no obligation to do so and are advised to change and shower at home.
- Parental consent must be given if young players are to share changing facilities with adults, this may be given verbally to the Captain or in writing.
- If young players are sharing changing facilities with adults, parents have the option to supervise them whilst they are changing. The Club will make reasonable efforts to arrange this.

Transport to matches and practice sessions

Winchcombe Cricket Club policy is that parents or other responsible adults are responsible for transporting players to and from all matches and practice sessions and therefore the Club will not be registering Private Vehicles for the transportation of individuals in connection with any fixtures or practice sessions arranged by the Club. The implementation of this policy is not intended to exclude any player from participation and parents/guardians should contact the Club Welfare Officer(s) if they have any problems with the transportation of players to matches or practice sessions.

Use of protective equipment

- Helmets with a faceguard or grille should be worn when batting against a hard cricket ball in matches and in practice sessions.
- All players and especially young players should regard a helmet with a faceguard as a normal item of protective equipment when batting, together with pads, gloves and, for boys, an abdominal protector (box)
- Young wicket keepers should wear a helmet with a faceguard, or a wicketkeeper face protector when standing up to the stumps. With the assistance of schools, cricket clubs and leagues, the wearing of helmets by young players is now standard practice in cricket throughout England and Wales. Helmets are widely available and are covered by a British Standard (BS7928:2013). A face protector represents an alternative head protection system for young wicket keepers.
- Youth members will be required to wear a helmet (with a faceguard) when batting or keeping wicket, in training and youth team matches, when a hard ball is used.
- All players who have not reached their 18th birthday must wear a helmet with a faceguard when batting and when standing up to the stumps when keeping wicket.
- **Parental consent not to wear a helmet in adult matches will not be accepted at Winchcombe Cricket Club.**
- A young player acting as a runner must also wear a helmet even if the player he is running for is not doing so. We regret that the Club is unable to lend helmets to junior players.

Image usage consent

Winchcombe Cricket Club recognises the need to ensure the welfare and safety of all Young People in Cricket. As part of this commitment we will not permit photographs, video images or other images of Young People to be taken or used without the consent of the Parent/Guardian and the Young Player. Winchcombe Cricket Club follows the guidance issued in 'Safe Hands – Welfare of Young People in Cricket' on the use of images of Young People which is available at <http://www.ecb.co.uk/safehands>. The Club will take steps to ensure that these images are used solely for the purpose they are intended, which is the promotion and celebration of cricketing activities. If photographs e.g. team or action shots, are submitted to the Press or in our handbook individuals will not ordinarily be identified.

The Club understands that there are circumstances under which a parent would not wish their child to be photographed. **Whilst the Club will do all that it can to ensure the safety of children during photographed events, it is the responsibility of the parent concerned to ensure that if their child is not to be photographed and partakes in an activity and is by the nature of the activity inadvertently photographed or filmed, Winchcombe Cricket Club cannot be held responsible.**

DE-REGISTRATION POLICY

Winchcombe Cricket Club can only supervise and be responsible for children within the stated coaching times. Please be aware that if children are dropped off at an earlier time, they will be unsupervised until the activity commences, at which point a register will be taken. Parents are responsible for ensuring that their child is present at the time the register is taken. Likewise, at the end of the session, our managers and coaches will not be able to look after children until they are collected. Because we are a large Club, it is very difficult to enforce a de-registration procedure requiring all parents to inform coaches that they have collected their child. In the same way, it is virtually impossible for coaches to ensure all children are collected by their parents.

In order to have a common understanding, the Club's responsibilities will pass over to parents at the point in time that the coach or manager releases the children from the session. To this end, for parents of children aged over 11, we would request that if you are not already present at the ground, that you arrive prior to the finishing time stated. Parents of children aged under the age of 11 are required to remain on the premises whilst their children are attending either training or matches.



PRIVACY NOTICE

Under new law which came into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

Winchcombe Cricket Club takes the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Name of data controller	Winchcombe Cricket Club
Categories of personal data to be collected	<ul style="list-style-type: none"> • Name and date of birth • Contact details • Medical/specific requirements information • Disability information • Emergency contact details • Sporting experience information • Video/Photography agreement • Participation agreement
Our sources of personal data	<ul style="list-style-type: none"> • Parent/legal guardian registering a child to join the club • Club coaches and junior co-ordinator • Medical practitioners • Play cricket database
Automated decisions we take	None
Purposes for which we process personal data	<ul style="list-style-type: none"> • Administering bookings and attendance at sessions • Dealing with medical needs/specific requirements • Supporting the delivery of cricket sessions • For training and competition entry • Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) • For quality and improvement monitoring
Who we will disclose your personal data to	<ul style="list-style-type: none"> • Leagues & the ECB • Coaches and junior co-ordinators for administrating training sessions • Volunteers who work at cricket clubs/venues to support the delivery of sessions. • The County Cricket Board that supports the local Cricket Club whose programmes you have registered for
Legal basis for processing your personal data	<ol style="list-style-type: none"> 1. for administration and programme delivery: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us 2. for dealing with medical needs: that you have given your explicit consent or in the child's vital interests. 3. in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice
Your right to withdraw consent	Where you have given your consent to any processing of personal

	data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
Location of your personal data	The Club will keep your personal data within the European Economic Area.
How long we keep your personal data for	We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with Winchcombe CC as a member. 1 year after you cease to be a member of Winchcombe CC or play an active part in Winchcombe CC, we shall delete your data.
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Our contact details	Club Chairman Jon Lewis 07810 710648 Welfare Officer Ann Willemstein 07447 074048 Email winchcombecricketclub@googlemail.com Website www.winchcombecricketclub.co.uk
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.